

CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES

DATE: August 9, 2022

LOCATION: M. Allan Vogelson Branch

PRESENT: Joseph Tortorelli, Robert Weil, Suzanne Fox, Pat Abusi, LaVonya B. Wilson-Mitchell, Linda Devlin. County Counsel: Howard Goldberg. Staff: Jennifer Druce, Lauren Callahan, Antonella Kressel, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Fox. Resolution #99-22 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Abusi presented a motion to open the meeting to the public; the motion was seconded by Commissioner Wilson-Mitchell. The motion passed unanimously.

MINUTES: Commissioner Weil presented a motion to accept the minutes for the July 2022 regular meeting; the motion was seconded by Commissioner Abusi. The regular minutes for July 2022, was unanimously approved.

FINANCIAL STATEMENTS: Commissioner Abusi presented a motion to accept the financial statements for June 2022; the motion was seconded by Commissioner Fox and Resolution #100-22 approving the financial statements for June 2022 was unanimously approved

BILLS AND VOUCHERS: Commissioner Weil presented a motion to accept the bills and vouchers for July 2022; the motion was seconded by Commissioner Wilson-Mitchell and Resolution #101-22, approving the bills and vouchers for July 2022, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Abusi presented a motion to accept the appointments and resignations for July 2022, the motion was seconded by Commissioner Weil and Resolution #102-22, approving the appointments and resignations for July 2022, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin announced that the Library is busier and appears to be returning to pre-pandemic attendance. Circulation, E-Content, program attendance, card holders and meeting room usage have all increased.

Ms. Devlin announced that she is working on the 2023 budget with her Management Team. Trends in use of the library and its resources as compared to before the pandemic will be reflected in the budget allocations and goals.

Ms. Devlin announced that the number of patrons at the Ferry Avenue Branch who need access to computers & instruction has increased. The Library Services and Technology Act (LSTA) grant proposal will focus on creating a new digital classroom and improving digital literacy resources at the branch.

Associate Director Jennifer Druce updated the Commission on the following:

Summer Reading is wrapping up, ending on August 6. In late July there were 6,685 hours of summer reading logged. In-person and virtual programs have been well attended.

The Bellmawr Branch will hold its stuffed animal sleepover which is always a favorite activity for the children.

The Gloucester Township Branch is a donation site for the Gloucester Township Police Department and Center for Family Services back to school supply drive held August 1 through August 31.

Commissioner Wilson-Mitchell presented a motion to accept the Director's Report; the motion was seconded by Commissioner Fox and the Director's Report was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

Ratification of Temporary Assignment-Librarian 3, Head of Adult Services, E. Getzinger: Commissioner Weil presented a motion to approve the ratification of temporary assignment-Librarian 3, Head of Adult Services, Emily Getzinger effective August 1, 2022; Commissioner Abusi seconded the motion and Resolution #103-22 was unanimously approved.

Appointment-Librarian 3, Head of Adult Services, E. Getzinger: Commissioner Fox presented a motion to authorize the appointment-Librarian 3, Head of Adult Services, Emily Getzinger; Commissioner Weil seconded the motion and Resolution #104-22 was unanimously approved.

Pay to Play-ByWater Solutions, LLC: Commissioner Abusi presented a motion to authorize Pay to Play-ByWater Solutions, LLC in the amount of \$36,000.00; Commissioner Weil seconded the motion and Resolution #105-22 was unanimously approved.

Metropolitan Contract Carpets (NJ State Contract #81754): Commissioner Fox presented a motion to authorize Metropolitan Contract Carpets (NJ State Contract #81754), in the amount not to exceed \$31,380.00; Commissioner Weil seconded the motion and Resolution #106-22 was unanimously approved.

Add item of revenue and appropriation to the Department of Labor Adult Basic Skills Grant-2022 Literacy Budget: Commissioner Fox presented a motion to add item of revenue and appropriation to the Department of Labor Adult Basic Skills Grant-2022 Literacy Budget in the amount of \$151,841.00; Commissioner Wilson-Mitchell seconded the motion and Resolution #107-22 was unanimously approved.

Authorizing an award of contract (Bid A-30/2022), RPM Landscape Contractor, LLC: Commissioner Fox presented a motion to authorize an award of contract (Bid A-30/2022), RPM Landscape Contractor, LLC; Commissioner Weil seconded the motion and Resolution #108-22 was unanimously approved.

Revise Public Service Policy CIR-3, Loan Periods and Loan Limits: Commissioner Fox presented a motion to revise Public Service Policy CIR-3, Loan Periods and Loan Limits; Commissioner Wilson-Mitchell seconded the motion and Resolution #109-22 was unanimously approved.

Revise Public Service Policy CIR-8, Fees: Commissioner Weil presented a motion to revise Policy CIR-8, Fees; Commissioner Fox seconded the motion and Resolution #110-22 was unanimously approved.

OTHER COMMISSION BUSINESS: Commissioners Abusi, Weil and Fox will form the budget committee. A date in early November will be scheduled.

PUBLIC PORTION:

ADJOURNMENT: Commissioner Fox presented a motion to adjourn the meeting; Commissioner Weil seconded the motion, and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda A. Devlin, Director
August 10, 2022

Linda A. Devlin

Certified by

Linda Devlin, Director

August 10, 2022

Date:
